



THE KNOX SCHOOL

Always Toward the Light

June, 2017

The Knox School uses an online electronic medical record system called **Magnus Health**. At this point, families who are new to Knox should have received an email providing your username/password to access your child's account. Once you have logged in, you must complete all the required forms for the Health and Wellness Center. These forms should be completed **prior** to registration and should be submitted no later than August 1st.

If you are a returning family, simply return to the Magnus Health portal and update your account(s) with any new information/documentation.

Timely submission of health information and other forms is vital so that preparations can be made prior to the first day of school.

Below is a list of required documentation you will enter into Magnus Health:

- Vital Health Record
- Over-the Counter Medication Form
- Immunization Form
- Physical Form
- Permission to Treat Form
- Parental Permission for Vaccine Administration (if applicable)
- Proof of Insurance
- HIPAA Form (if applicable)
- Athletic Participation Form
- Flu Vaccine Consent Form
- Prescription Medication Form (if applicable)
- Asthma Action Plan Form (if applicable)
- Food Allergy Action Plan Form (if applicable)
- Seizure Action Plan Form (if applicable)
- Emergency Contact Form
- Parent Pick-Up Release Form

Please remember:

- All requested medical information should be submitted directly to Magnus Health. The Health and Wellness Center will not accept any paper health forms.
- All forms must be completed and signed and online no later than August 1, 2017. Students will be unable to register for school unless the information has been submitted to Magnus Health.
- You may receive email reminders from Magnus Health. Once you submit the required documentation, the reminders will stop.
- If you have any issues with your username and/or password, or for customer support, please contact Magnus Health SMR by phone 877-461-6831, or email service@magnushealthportal.com.

Best wishes for the coming school year.

Sincerely,

Mary Intardonato, RN

Director of Health and Wellness

631-686-1600 ext. 434 - mintardonato@knoxschool.org